

**EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY THERAPISTS
AND PROFESSIONAL COUNSELORS**

**MARRIAGE AND FAMILY THERAPY SECTION
REGULAR MEETING**

September 17, 2003

MEMBERS PRESENT: Peter Fabian, Lynn Gauger, and Linda Schwallie

MEMBER EXCUSED: Anne Marie Rathburn

STAFF PRESENT: Kimberly Nania, Bureau Director; John Schweitzer, Legal Counsel; Gina York, Program Assistant; and other Department staff

GUEST: Diana Dietzmann

CALL TO ORDER

Chair Linda Schwallie called the meeting to order at 9:04 a.m. A quorum of three members was present.

APPROVAL OF AGENDA

Additions to the Agenda:

- Add to Visitor Comments – Diana Dietzman
- Add to Closed Session, Application Reviews – Diana Dietzman

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES FROM MAY 21, 2003

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Director of Bureau of Health Professions, informed the Section that there might be a reduction in the number of meetings for 2004. As soon as we have specific dates, we will provide them to you. She also shared that the remodeling of the building has begun and will be ongoing over the next several months.

PRESENTATION OF PROPOSED STIPULATIONS

There were no stipulations for be presented to the Section at this meeting.

PRESENTATION OF PROPOSED STIPULATIONS AFTER THE MAILING OF THE AGENDA

None.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the report with the Section at today's meeting.

CORRESPONDENCE REGARDING NATIONAL EXAM

The Section received correspondence regarding the national exam. In reviewing them, the Section had questions on content, preparation for exams, what is the pass/fail rate, to name a few. The Section will gather information on questions they had and will discuss this further at the next Section meeting.

DISCUSSION OF E-MAIL CORRESPONDENCE REGARDING WAMFT NEWSLETTER

Peter Fabian wrote an article for the regulatory digest on continuing education requirements and the number of minutes, which is equivalent of one hour of CE credit hours.

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to accept a minimum of 50 minutes, which will allow organizations to use either the 50-minute or 60-minute protocol in determining CE credits. Motion carried unanimously.

The Section briefly discussed the process for becoming a certified provider. Those who currently are not a recognized provider must petition WAMFT.

REVIEW OF CURRENT TEXT OF DRAFT RULE REGARDING SUPERVISED HOURS AND TEMPORARY LICENSES

John Schweitzer, Legal Counsel provided the Section with a copy of the draft language for their review. This language will be reviewed and discussed at the MFTPCSW Joint Board meeting. The Section brought up concerns and questions they had surrounding these draft changes to the rule and Attorney Schweitzer will address all at the Joint Board meeting.

FYI: NOTICE OF RULE MAKING BY PROFESSIONAL COUNSELOR SECTION

John Schweitzer, Legal Counsel provided the Section with the information that the PC Section voted to start the rule-making process to write a specific CE requirement for the 2005-2007 biennium to have four hours of professional ethics and boundaries. The wanted to know if the MFT Section wanted to join in with this rule change. The Section took the following action:

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to initiate a rule change to create specific language regarding continuing education requirements. Motion carried unanimously.

FYI: REGARDING RULE CHANGE PROPOSED BY THE SOCIAL WORK SECTION REGARDING TEMPORAY CREDENTIALS

John Schweitzer, Legal Counsel provided the Section with a copy of the proposed rule change by the Social Work Section regarding temporary credentials. The Section reviewed all questions and concerns will be addressed at the Joint Board meeting for all Section to consider and discuss further.

FYI: REGARDING RULE CHANGE PROPOSED BY THE SOCIAL WORK SECTION REGARDING FOREIGN DEGREES

John Schweitzer, Legal Counsel provided the Section with a copy the rule changes proposed regarding foreign degrees from the Social Work Section. The Section discussed and does not wish to join this language change as it is already covered in the MFT rule language.

FYI: STATUS AND UPDATE REGARDING RULES AND STATUTES

John Schweitzer, Legal Counsel provided the Section with a copy of the list of changes to the rule and statutes as of September 3, 2003 for all sections of the Joint Board. For the 2003 Bill LRB-2335/2, Attorney Schweitzer informed the Section that he spoke with Christopher Klein, Executive Assistant and was informed that a sponsor is needed and if anyone knows of one to contact Mr. Klein. The Section referred the bill LRB-2335/2 to the Joint Board for consideration and sponsor contacts.

BOARD'S OPINION REGARDING A PRACTICE QUESTION RELATED TO SUPERVISED PRACTICE

John Schweitzer, Legal Counsel presented to the Section a question related to supervised practice. After much discussion, the Board took the following actions.

MOTION: Peter Fabian moved and seconded by Lynn Gauger for the purpose to establish a rule that a person can begin accruing 3000 hrs of supervised clinical experience before completion of all academic requirements provided: 1) they have a masters degree or doctorate degree in a substantially related field. 2) 300 hrs clinical practicum in MFT 3) completed the two required Marital & Family Therapy courses 4) has received approval from the MFT Section of their training plan and supervision plan to include courses completed, courses they will complete and provide timelines for completion, and the credentials of the clinical supervisor be part of the training plan. Motion carried unanimously.

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to authorized language in the training certificate to reflect the changes indicated in the previous motion. Motion carried unanimously.

RESPONSE LETTERS FROM MAY 2003 MEETING TO KUNKEL, DIRKES, HELPSMEET, AND MCGLOIN

Informational. John Schweitzer, Legal Counsel provided the Section with a copy of letters he had sent to Kunkel, Dirkes, Helpsmeet and McGloin from the last Section meeting.

**FYI: CORRESPONDENCE TO EDUCATION AND
TRAINING DIRECTORS
PETER FABIAN**

Informational.

**DEPARTMENTAL POLICY SUBMISSION FORM FOR
AGENDA ITEMS**

The Section emphasized that the protocol for questions/issues to be addressed at a Section meeting should be submitted in writing to be placed on the agenda before the Section's next meeting.

AODA TASK FORCE REPORT

Linda Schwallie reported to the Section that she had attended the last AODA Task Force meeting. Ms. Schwallie was impressed with Secretary Strong Hill's involvement with this process and would like Dr. Nania to express her gratitude to the Secretary. The Section had a length discussion regarding the important issues surrounding the AODA issue. The MFT Section requested that the passing of the ICRC exam be kept. The Section provided additional topic areas, which needed clarification to Ms. Schwallie for the next AODA Task Force meeting scheduled for October 17, 2003.

DEFINING THE PROCESS FOR REVIEW OF JURISPRUDENCE EXAM

This topic was postponed to the next Section meeting scheduled for December of 2003.

AMFTRB EXAM ISSUES

The Section discussed earlier at today's meeting. The Section had questions on content, preparation for exams, what is the pass/fail rate, etc. and will gather information on these questions and will discuss this further at the next Section meeting.

DISCUSSION OF POST MASTER'S HOURS

The Section discussed and came to a general consensus of 10hrs up to 15 hrs per credit hour and that the accredited COMAFT Training Program is the standard we are using as acceptable post master's hours.

ALTERNATIVE SUPERVISOR POLICY

The Section discussed whether they wanted to establish an alternative supervisor policy and if so how to deal with exceptions, criteria, etc. The Section will gather more information and look at an accredited approved supervisor program list and the criteria used to share at the next meeting scheduled for December 2003.

INTERRUPTION OF FULL-TIME EMPLOYMENT OR EQUIVALENT LANGUAGE AND TWO-YEAR LIMIT

The Section addressed this earlier at today's meeting under discussion regarding CE credits as identified in an article for the WAMFT Newsletter.

DISCUSSION REGARDING POSSIBLY DEVISING A TEMPLATE FOR NON MFT DEGREES PETER FABIAN

The Section reviewed the UW-Milwaukee template of MFT Curriculum as a starting point. It was discussed to develop a template, which DRL credentialing could use. The Section will review course descriptions and get syllabi of courses they have questions on for further review and discussion at the December meeting.

UPDATE REGARDING AAMFT DEFINITION OF CORE COMPETENCIES STEERING COMMITTEE AND TASK FORCE

Linda Schwallie reported a brief update on the AAMFT steering committee to define core competencies for MFTs entering the profession. Recommendations from the task force will be reviewed by the steering committee and incorporated into a final product which will be presented at the AAMFT Conference in October, 2003, and to the AAMFT Board of Directors at the December, 2003, meeting. Ms. Schwallie will keep the Section updated as information becomes available.

AMFTRB REPORT

Noted.

VISTOR'S COMMENTS

The Section allowed Diana Dietzman to share information related to her situation involving her application. This will be considered by the Section later at today's meeting in closed session.

CONVENE TO CLOSED SESSION

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed Stipulations, review DOE cases, and, consult with legal counsel. Roll Call Vote: Peter Fabian-yes; Lynn Gauger-yes; Linda Schwallie-yes. Motion carried unanimously.

Open session recessed at 4:08 p.m.

RECONVENE TO OPEN SESSION

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 4:18 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

APPLICATION REVIEW

DIANA DIETZMAN

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to grant an extension, not to exceed nine months, for a temporary license to Diana Dietzman. Motion carried unanimously.

Julie Reimann will notify Ms. Dietzman of the Board's decision.

GINA GREATENS

The application to sit for the exam for Gina Greatens was approved.

PAMELA R. BAILLE-JOHNSON

MOTION: Peter Fabian moved, seconded by Lynn Gauger, to approve the application to sit for the exam to Pamela R. Baille-Johnson. Motion carried unanimously.

DIVISION OF ENFORCEMENT - CASE CLOSINGS

No cases were presented by the Division of Enforcement for closing.

CONSULTING WITH LEGAL COUNSEL

The Section consulted with John Schweitzer, Legal Counsel on all relevant issues.

INFORMATIONAL ITEMS

Noted.

OTHER SECTION BUSINESS

DISCUSSION REGARDING HANDLING FUTURE SECTION MEETINGS

The Section discussed future meetings for the Section and any possible reduction in meetings for 2004. The Section feels it can not reduce the number of meetings for the upcoming year in order to conduct business in a timely manner. The Section took the following action.

MOTION: Peter Fabian moved, seconded by Lynn Gauger, that the Section requests the 2004 meetings not be reduced and that one of the meetings in the upcoming year be an all day meeting, and does not coincide with the MFTPCSW Joint Board meeting. Motion carried unanimously.

ADJOURNMENT

MOTION: Lynn Gauger moved, seconded by Peter Fabian, that the meeting be adjourned. Motion carried unanimously.

The meeting was adjourned at 4:38 p.m.

***NEXT MEETING: December 12, 2003
9:00am – 12:30pm***